SUPREME CLEANING GROUP

Your property, your agreed scope

Use these checklists to discuss your requirements. They are planning examples, not a promise that every task is included in every service. Your written quotation and agreed site instructions define the work.

Property / address

Contact person

Preferred date / frequency

Rooms / approximate floor area

Access, parking and restricted areas

Product or surface-care instructions

Confirm before the first visit

- ☐ Included rooms, surfaces and tasks; separately priced extras.
- ☐ Visit frequency, access, utilities, supplies and disposal arrangements.
- ☐ Sensitive equipment, occupied areas and site-specific instructions.
- ☐ A point of contact for feedback, changes and completion review.

No instant online booking, fixed price or free promotional service is implied. Request a tailored quote; availability is confirmed before a booking is agreed.

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Workplaces and facilities

Office cleaning

- Accessible desks, reception surfaces and agreed touchpoints.
- Vacuum or mop agreed floors; clean washrooms and staff kitchens.
- Collect ordinary waste; confirm supplies, equipment restrictions and visit times.

Janitorial cleaning

- Agree routine work areas, floors and shared facilities.
- Set washroom, kitchen and ordinary-waste tasks and visit frequency.
- Assess specialist floor, high-level or industrial tasks separately.

Medical office cleaning

- Agree reception, waiting, staff and permitted practice surfaces.
- Follow facility instructions for approved products, contact times and restricted rooms.
- Clinical procedures, instruments, sharps and clinical waste are separate responsibilities.

Dental office cleaning

- Agree reception, washrooms, staff rooms and permitted treatment-room surfaces.
- Confirm access, surface-care instructions and ordinary waste collection.
- Instrument reprocessing, clinical tasks and sharps are not routine janitorial work.

Daycare cleaning

- Agree classrooms, play areas, tables, floors and washrooms.
- Confirm product directions, toy-care instructions and changing-area responsibilities.
- Plan visit times and preparation around the centre's routine.

Restaurant cleaning

- Agree dining, washroom, staff and accessible kitchen areas.
- Confirm site-approved methods, food-contact requirements and waste arrangements.
- Hoods, ducts and specialist equipment require separate assessment and confirmation.

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Buildings and detailed cleaning

Residential condo common areas

- Agree lobbies, corridors, elevators, stairs and shared amenities.
- Confirm common-area washrooms, bins and supply responsibilities.
- Private suites, specialist treatments and high-level access are quoted separately.

Commercial condo buildings

- Agree entrances, corridors, stairs and shared workplace facilities.
- Plan floors, washrooms and ordinary waste around occupancy and access.
- Confirm unit boundaries, equipment restrictions and building instructions.

Warehouse cleaning

- Agree accessible floors, offices, washrooms and loading or shared areas.
- Confirm traffic routes, inventory restrictions and operational access windows.
- Hazardous substances, machinery and high-level work require separate assessment.

Carpet cleaning

- Assess fibres, condition, visible stains and previous treatments.
- Agree preparation, suitable method, areas and drying arrangements.
- Review remaining marks; stain removal and drying time cannot be guaranteed.

Deep cleaning

- Agree detailed surfaces, kitchen, bathroom and floor tasks.
- Confirm appliance interiors, upholstery or other additional treatments separately.
- Check finishes, product restrictions and safe access before work begins.

Eco-conscious product preferences

- Discuss product preferences, fragrance sensitivities and required certifications.
- Confirm available products suitable for the task and surface.
- Follow label directions; cleaning and disinfection may need different products.

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Handovers and one-time projects

Move-in / move-out cleaning

- Agree vacant rooms, kitchens, bathrooms, accessible surfaces and floors.
- Specify empty cabinets and appliance interiors if required.
- Confirm belongings, utilities, access and handover date; deposits are not guaranteed.

Real estate cleaning

- Agree preparation for photographs, viewings or handover.
- Set kitchen, bathroom, accessible-surface and floor priorities.
- Confirm dates and access; cleaning does not guarantee price or speed of sale.

Airbnb / rental turnover

- Agree kitchen, bathroom, bedroom and living-area tasks.
- Confirm linen, laundry, restocking and left-belongings instructions separately.
- Provide checkout and arrival times; same-day service must be confirmed.

After-party cleaning

- Agree venue rooms, accessible surfaces, floors and washrooms.
- Confirm ordinary waste, kitchen or serving-area tasks and disposal points.
- Assess stain or odour treatment separately; confirm next-use deadline.

Post-renovation cleaning

- Confirm building work is complete and the site is ready for safe access.
- Agree accessible dust, surface, glass, kitchen, bathroom and floor tasks.
- Check new finishes and curing instructions; rubble and hazardous waste are separate.

One-time property preparation

- Describe the property condition, priority rooms and target date.
- Agree tasks, access, supplies, equipment and separately priced specialist work.
- Review the completed scope with your contact person.